





Objective and Scope

Draup has conducted a comprehensive analysis of traditional, digitally influenced and emerging capabilities across job roles for 's two Functions i.e., **Human Resources and Legal**

Emerging Capabilities in HR & Legal

Peer Analysis: Digital Use Cases across HR & Legal Job Functions

Top Fintech and tech companies such as Amazon, IBM, Google, Microsoft, Facebook, PayPal, Mastercard are analyzed for digital use cases, platforms, transformation trends along with the disrupted and evolved workloads in HR and Legal job functions

Traditional & Emerging Capability Summary

- Modern day Digital & Legal digital platforms are analyzed to benchmark digital workflow enhancement and tools adoption trends along with a summarized view of traditional and emerging skills required in the changing nature of job role for both HR and Legal Functions
- 3 Deep Dive Analysis: HR & Legal
 - Sub Function Taxonomy: Categorisation of HR and Legal job roles into sub functions based on job responsibilities, identification of Traditional, Digitally influenced and Emerging job roles through analysis of JDs, recently hired professionals and intentions of tech companies and identification of roles employed at among them
 - ➤ Global Talent Hotspots: Recognised the Talent Hotspots and employed talent size in 100+ top MSAs across the world for both HR and Legal Functions
 - > **Skill Cluster Analysis:** Identification of traditional and emerging skills and usage of digital tools and platforms across all the sub functions in the taxonomy are analyzed based on the disrupted and evolved workloads
 - Learning Path Analysis: Designed learning paths of most prominent HR and Legal roles in each identified sub function based on skill clusters with modules, courses, certifications, sample projects and estimated time for foundational proficiency and job ready proficiency
 - Reskilling Propensity Analysis: Analysed reskilling propensity of top 20+ relevant roles into most prominent HR and Legal roles in each identified sub function

Digital Use Cases in HR Function: Traditional roles in HR are evolving with technological adoption thereby disrupting manual work in operations, compensation, recruitment and L&D functions; Cloud, AI/ML, Big Data, analytics-based platforms are being used for automation making reskilling of employees an integral process in HR digitization



Q Digital Use Cases	Technolo gy	Digital Platforms	amazon	G	IBM		f	Disrupted/Evolving Workloads		
HR Operations	ML, Cloud, Big Data, RPA	WorkdayIBM CPLEXSPSSVisier						 Digital disruption of manually conducting day to day operations such as managing reporting time, attendance and leaves Digital disruption of maintaining employee records, compensation and compliance reporting 		
Compensation & Benefits	Big Data, Al, ML	CompTrak Workday HCM						 Using Al platforms for calculation of compensation and deduction of withholdings such ads taxes, insurance and retirement contributions Using Al platforms for maintaining records related to employee insurance and other relevant data 		
Payroll Management	ML, Big Data	RazorpayCapterraZoho People						 Eliminating manual collection of data in paper timesheets and preparing reports by compiling summaries for every payroll cycle Resolve and direct queries of employees to the concerned person promptly through automated Al platforms 		
Performance Evaluation	ML, AI, Analytics	SAP Success Factors						 Digital disruption of designing performance evaluation form for the evaluation Eliminating manually collecting and reviewing employee feedbacks through platform generated surveys 		
Talent Acquisition	Al, ML, Big Data, Analytics	Zoom.aiMercerTexitoTurbo HireYello						 Digital disruption of manually going through each resume, send response to every candidate who has applied via ATS Al-powered automation and deep analytics capabilities deployed to drive candidate sourcing, nurturing, and conversion to aid in the Talent Acquisition process 		
Learning & Development	Big Data, AR, VR	Adobe CaptiveElucidatisEazyArticulate360Camtasia						 Planning and execution of new hiring and designing leadership and training programs Align training and internal communications to ensure program success while maintaining employee engagement 		
Strategy & Workforce Planning	AI	Oracle HCM Cloud Athena Berke entions for employers across	s multiple indus	stries extr	racted from so	ources suc	h as news a	 Use Big data and analytics to formulate workforce planning strategy, process, resources and tools Partner on fiscal headcount plans, targets, goals and how to realize objectives 		

Medium

Digital Use Cases in HR Function: Functions such as Employee Engagement, branding and diversity are rapidly evolving with AI and IoT adoption and digital intentions such as People Analytics, Business Continuity, HR Data Analytics and use of Visual Assistants are emerging with the advent of digital platforms leveraging cloud, RPA and Al



Q Digital Use Cases	Technology	Digital Platforms	amazon	G	IBM	f	Disrupted/Evolving Workloads
Employee Experience & Engagement	Al, loT	AllyoGo AryaRecruit RobinHR Acuity					 Addressing employees' grievances proactively using analytics and promptly taking actions to resolve them and use digital assistance to develop employee engagement Adopting ML model to identify potential attrition risks and deploying visualizations tools to improve employee retention
Employer Branding	Al, Analytics, IoT	AltruSocial SeederOntame.io					 Eliminating production of all printed recruiting materials, including brochures, fliers, signage, slides and ads Leveraging social media and Al platforms to get feedbacks and reviewing
Diversity & Inclusion	Al	SeekOutOrgAnalytix					 Eliminating manually going through each resume to focus on hiring diverse talent Leveraging AI for checking records to analyze and manage diverse workforce planning initiatives
People Analytics	Cloud, Analytics, Blockchain	R/PythonTableauIBM CognosKNIMEIBM SPSS ModelerVisier					 Innovating with technology, disseminating new ideas and scaling analytics programs to improve efficiencies Perform predictive analysis and drive data driven solutions
Business Continuity	Cloud, AI, Analytics	CarboniteDattoupsafe					Working with data to analyze current employee situations to mitigate incidents affecting employees
HR Data Analytics	Cloud, Blockchain, Analytics	 R/Python Tableau IBM Cognos KNIME IBM SPSS Modeler Visier 					 Interpreting data patterns that aid decision-making and performance improvement Measuring common metrics based on data collected and thereby forecasting and implementing strategic digital HR transformation programs and automation features
Virtual Assistants/ Chatbot	AI, RPA	Oracle HCMCulture AmpMyaChatbot					 Learning chatbot answering employees' queries Supporting key talent management processes and reducing administrative strain by proactively sending reminders for employees to complete goals and provide performance feedback



HR Traditional & Emerging Capability Summary: Data Analytics, Data Visualization, Agile Practices, Change Management, Statistical Modeling, Remote Hiring And Cognitive Recruitment are some of the key emerging capabilities across industries in HR complemented by the immense adoption of digital tools like Workday, TurboHire, Visier



Traditional Capabilities across HR

Sourcing	Recruitment	Performance Appraisals
HR Acumen	Negotiation	Benefits Administration
Learning & Development	Compensation Management	Workforce Planning

Changing Nature of Employment: Rise of technical workforce planning & alternative staffing models with remote working & flexibility at lower costs requires emerging HR capabilities

Digital Disruption: Technological developments with the **advent of ML, NLP/NLG, RPA, Big Data and Cloud-based solutions** have influenced and **digitally enhanced traditional HR responsibilities** in areas of talent acquisition, people analytics, L&D planning and other HR operations

Emerging Capabilities across HR

Data Analytics	Agile Practices	Diversity Hiring		
Employer Branding & Social Selling	Creative Design Thinking	Organizational Archetype		
Change Management	Cognitive Recruiting	People Analytics		
Statistical Modelling	Data Modelling & Visualisation	Understanding Technology Stacks		
Business Intelligence	Remote Hiring	Strategic Planning		

Digital HR Tools



Workday provides **unified finance**, **human resources** and student/faculty lifecycle management **cloud applications** designed for the way people work in today's organisations



TurboHire is a new-age **Al-based talent acquisition system**. The platform is packed with features that helps the recruiter in the optimization of each stage in recruitment. It **uses augmented intelligence to assist** recruiters make better and faster hiring decisions

visier.

Visier is a cloud-based analytics application that delivers fast, clear people insight. It sells software for workforce analytics and workforce planning. Visier asks the right questions and promptly identifies opportunities and risks within your organization



Ontame.io is an **HR Analytics Platform** that delivers instant insights and efficiency for talent acquisition, employer branding, and leadership. With digital platforms, **it supplies data for attracting and hiring right talent** faster and helps in growing employer brand through social media and talent management



Culture Amp is a **Saas based platform** for employee analytics that specializes in staff surveying and analytics helping companies take action to improve employee engagement, retention and performance

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Digital Use Cases in Legal Function: Traditional roles in legal are evolving with technological adoption thereby disrupting manual work in Operations, Contract and IP Management; Enhanced Legal Operation, Legal Analytics, eDiscovery, VLAs, Smart Contract and IP Management are most prominent digital intentions across legal industry



Q Digital Use Cases	Technology	Digital Platforms	amazon	G IBM	mastercard	P	Disrupted/Evolving Workloads	
Enhanced Legal Operation	Cloud, Bigda ta Al, Analytics	LexisNexisThomsonReuterWestlawIBM LegalMation					 Digital disruption of manually reviewing and approving invoices, gathering and entering data, maintaining files, overseeing legal department's budgets Digital disruption of evaluating IP and portfolios, designing decision-making templates for strategic investments in IP 	
Legal Analytics	Big Data, Al, ML	IBM LegalMationPayPalLexMachinaAlixPartnersGavelytics					 Predicting legal costs, analyzing contracts, determining research relevance, highlighting risk, validating compliance & corporate intelligence Deriving insights related to strategic placement of legal staff, and likelihood of achieving a desired outcome 	
eDiscovery	AI, Big Data, Cloud	 Google Vault in G-Suit Zapproved Everlaw LexisNexis Concordance 					 Automating common discovery steps such as data ingestion, file indexing, OCRing, virus scanning, and more, preparing documents to be reviewed and produced BY eDiscovery software 	
Virtual AI Legal Assistants (VLAs)	ML, AI, Cloud	HP LawGeexLexiROSSAutomio,Robot Lawyer Lisa		• •			 Performing routine legal processes that use NLP in examining textual threads & the context of complex statements Performing basic cognitive research & e-discovery, automate regulatory reporting & contract creation 	
Smart Contract Management	Cloud, Blockchain	 Icertis Contract Intelligence Platform IBM's Emptoris Contract Management 					 Digital disruption of identifying contracts and making relevant documents, writing contract by hand and get signatures Digital disruption of gathering documents from file storage for revision and amendments and manage invoice and payment procedures usin Contract Management (CLM) solutions 	
IP Management	Big Data, Cloud	MemotechPhpIPThompson IP ManagerAltLegal					 Digital disruption of documentation and preparation of licensing contracts, patents and other agreements Digital disruption of manual drafting, negotiating, interpreting and advising clients on IP related agreements 	

Digital Use Cases in Legal Function: Traditional roles in legal are evolving with technological adoption thereby disrupting manual work in Data Protection, Compliance Risk Assessment and Auditing; AI, cloud, analytics-based platforms have centralized Regulatory Document Submission and offered unified model for Risk Management



Q Digital Use Cases	Technology	Digital Platforms	amazon	G	IBM	mastercard	P	Disrupted/Evolving Workloads		
Enhanced Data Protection & Privacy	Cloud	AWS DIDL IBM Security Guardium Google Cloud Data Security						 Digital disruption of data collection, mapping and updating, file management and answering data subject requests, third- party privacy management, consent management and risk assessment using cloud-based data security solutions via multiparty secure computation, homomorphic encryption, secure data enclaves 		
Centralized GRC Systems	Big Data, Al, ML, Analytics	IBM Open Pages Fusion Risk Management						 Elimination of conducting compliance risk assessment and making necessary policies and obligations using Cloud-based unified GRC solutions offering unified operating model for risk management with audit-proof workflows, and automating routine audit 		
Compliance Analytics	ML, Big Data, Al	Swift IBM Regulatory Compliance Analytics						 Performing rules-based monitoring, risk-based auditing, quantitative & qualitative analytics, back testing, anomaly detection, network analysis, text and visual analytics to enable pre-emptive detection and forecast of non-compliance activities 		
Active Compliance Monitoring & Testing	Cloud, Bigdata, AI/ML	Bloomberg VaultParadigm 3MyEasylSO			•			 Al/ML based Compliance Monitoring solutions performing continuous testing, re-performance evaluations and simulated risk assessments of business processes, compliance data to generate automated real-time strategic reports and interactive dashboards Digital disruption of paperwork to compile information for assessment 		
Virtual Auditing	Analytics, Cloud, Al	Gensuite Audit Management						 Digital disruption of conducting onsite auditing and interviews using cloud-based auditing platforms, Al-powered risk assessment 		
Regulatory Intelligence & Policy Tracking	Bigdata, Al	Bloomberg RegTracker, FiscalNote LexisNexis State Net						 Analyzing and predicting legislative impact and policy trends, tracking local committee mark-ups & amendments, monitoring social media conversations using Policy Monitoring & Issues Management systems 		
Regulatory Data Submission	ab SJOWdy/Al igital into journals to analyse the	IBM Hybrid Data entionManagementacross digital strategies and use car	multiple induses of peer co	stries, extrac	cted from sou	urces such	as news a	• Regulating operations by centralizing regulatory data and documents by delivering transparent & consistent planning and preparation of submissions, archival of controlled documents, rticles frective dessigning anagement, & change on troll, along soft regulatory intelligence abilities up to the controlled documents.		

Legal Traditional & Emerging Capability Summary: Cognitive Analytics, Litigation Strategy, Agile Practices, Digital Forensics & Scrutiny, Operational Risk and Virtualization Strategies are some of the key emerging capabilities across industries in legal complemented by the immense adoption of digital tools like Casetext, LexPredict, Coupa



Traditional Capabilities across Legal

Legal Services	Intellectual Property	Customs And Internal Audits
Litigation Support	Governance Risk And Control Systems	Product & Privacy Compliance
Conflict Analysis	Corporate Laws	Quality Assurance Standards

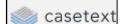
Changing Nature of Function: Rise in **automation and digitisation**, has increased the requirement of **legal expertise in different business domains** demanding technically skilled legal talent

Digital Disruption: Technological developments with the **advent of ML, NLP/NLG, RPA, Big Data and Cloud-based solutions** have influenced and **digitally enhanced traditional Legal responsibilities** in areas of Documentation, management, legal analytics solution and forecast

Emerging Capabilities across Legal

Cognitive Analytics	Data Security Litigation Strategy	Technical Data Analysis		
Litigation Strategy	Digital Forensics & Scrutiny	Operational Risk		
Business Intelligence	Information Assurance	Fraud Analytics		
Perception Management	Privacy Protection	Virtualization Strategies		
Change Management	Agile Practices	Commercial & Social Awareness		

Digital Legal Tools



Case text provides faster and effective results without constructing complex search queries, and avoiding the addition & removal of filters. Easy Analysis feature which includes SmartCite with case treatment flags and deeper insights and SmartNotes to discover cases that discuss similar issues



Lexpredict uses Al and human input to augment and integrate the user's experience. It designs and develops datadriven legal analytics solutions to help law firms, quantitative risk models based on lawsuit outcome forecasts



Coupa Improves contracting efficiency by automating contract creation and gains portfolio-wide visibility into commitments and spend against contracts with advanced data analysis. Minimize contract risk by using structured contract data for holistic risk management



Logical Doc is a **electronic document management system** are designed to organize and store documents of different kinds or forms. Document management software contains a web-based user interface which performs operations



LexisNexis ES collaborated with Maluma to implement Fusion, Maluma's records management and document archiving tool, to help customers consolidate data from multiple systems into a single repository, allowing information to be searched, viewed and destroyed



Deep Dive - Human Resources

HR Job Roles Taxonomy: HR Operations & Compensation and Talent Acquisition are the key traditional sub functions under HR with digital influence majorly on Compensation and TA roles; Roles specializing in Agile Practices, Analytics, Digital and Early Career Talent Acquisition, Diversity Talent Recruitment are emerging in these sub functions

across various job roles and job families to derive the job description, tech skills, and job responsibilities



	HR O	perations 8	& Compens	sation	Recru	itment & Talent Acqui	isition	
hip	VP, HR	Direct	or, HR	VP, Employee Benefits	VP Recruitment Marketing & Talent Sourcing	Director, Talent	Recruitment Marketing	
eadership.	HR Officer	Global Bene	efits Director	Leader HR	Manager	Acquisition	Director	
Lea	HR Administrative Officer	Global Compensation Director		Agile HR leader	Executive Recruiter	Global Head Talent Acquisition		
nt	Head, HR	Compensation Head		HRBP Manager	Head of Talent Acquisition Enablement, Technology and Agile Recruiting	Talent Acquisition Head/ Team Leader	Head of Gig Talent Acquisition	
Managemen	HR Business Partner Head	Payroll Manager		HR Business Partner	Head of Agency Onboarding	Tolont Acquisition Manager	Recruitment Marketing	
anaç	Manager, HR	Compensation Manager		Benefits Manager	nead of Agency Onboarding	Talent Acquisition Manager	Manager	
Σ	Manager, HR Operations	Compensation & Benefits Manager		Agile HR Manager	Recruitment & Relocation Manager	Early Career Talent Acquisition Manager	Recruitment Business Partner	
	HR Specialist Compens			ation & Benefits Specialist	Talent Acquisition Specialist	Onboarding Specialist	Recruitment Marketing Specialist	
nals	HR Generalist		Р	ayroll Specialist	Placement Consultant	Digital Talent Acquisition Specialist	Agile Talent Specialist	
rofessiona	Compensation Claims Representative Benefits C			onsultant/ Incentive Analyst	Technical Recruiter	Recruitment Consultant	Talent Acquisition Coordinator	
Prof	HR Analyst Co		Cor	mpensation Analyst	University Relations Recruiter	Talent Acquisition Recruiter	Recruitment Marketing Analyst	
	Offer Analyst			Payroll Analyst	Diversity Talent Sourcer	Talent Acquisition Analyst	Recruitment Analyst	

automation

Emerging

HR Job Roles Taxonomy: Sub Functions such as Talent Transformation & Org Development, Employee Engagement & Experience and Diversity & Inclusion which traditionally comprised of only leadership roles are now rapidly emerging with an eclectic range of emerging roles across Management, Senior and Entry Level Seniority



	Talent Trans	formation & Or	g Development	Employee	Engagement & E	xperience	Diversity &
۵	Director – Organizational &	Director – Organizational	Director-Internal Communications &	VP, Employee Experience	VP, People Culture and Development	VP, Recruiting and Employee	Chief Diversity, Equity & Inclusion Officer
ership	Talent Transformation	Effectiveness	Org Development		Director Employee	Engagement Director – Talent	Director - Culture of Inclusion & Diversity
Leade	Director–Talent, Learning &	Global Talent Enablement &	Talent Transformation Lead/	Director, People & Culture	Development & Engagement	Brand & Employee Experience	Global Diversity Programs Head
	Development	Infrastructure Lea	d Workforce Transformation Lead	People and Culture Lead	Director of Well Being	Director, Employee Relations	Global Cultural Head
ıt.	Head of Skill Design	Employee Enablement Coac	Agile HR Manager h Change & Execution	Employee Experience Head	Employee Engagement & Culture Head	Head People & Culture	Head of Inclusion and Wellbeing
gemen	Head of Organizational Engineering	Organizational Development Manager	Talent Advisor	Head of Digital & Agile People	HR Strategy Manager	Manager, Agile People Practices &	Diversity Equity Inclusion Project Manager
Mana	Org & Talent Transformation Enablement Manager	Enterprise Leadersl and Developmen Manager		Management People Strategy &	People and Culture Development	Skills Talent Brand	DEI - Communications & Inclusion Program Manager
	Technical Talent Manager	Team Leader e- Learning Developm	Early Career	Planning Manager Employee	Manager Employee	Manager People & Culture	Diversity Compliance Program Manager
	Organizational & Talen	t Early Career	Learning & Development	Engagement Manager	Experience Manager	Services Manager	Inclusion and Diversity
Jals	Transformation Specialist	Program Specialist	Agile Specialist	Recruitment	Strategist	Specialist	Specialist
rofessiona	Strategic Workforce Planning Specialist	Talent Consultant	Human Capital Consultant	Employee Engagement Specialist	HR – Employee Engagement	Culture Development Specialist	Diversity Talent Sourcer
Profe	HR Digital Enablement	t Learning Design Analyst	E-learning Instructional Designer	Talent and Employee Experience Advisor	People Experience Generalist	Employee Relations Specialist	Diversity Recruiter
	The represented data is derive	Organizational Development Analyst The represented data is derived from DIAOF's Proprietary Falent Module. Draups various job roles and job families to derive the job description, tech skills, and job			Employee Experience Roles employed	Employee Relations Analyst In Analyst al	Digitally Emerging 11

HR Job Roles Taxonomy: People Analytics, Business Continuity, HR Data Analytics and Future of Work are emerging New Age HR job sub functions focusing on incorporating data driven approach across HR functions and planning future of work by automation using chatbots

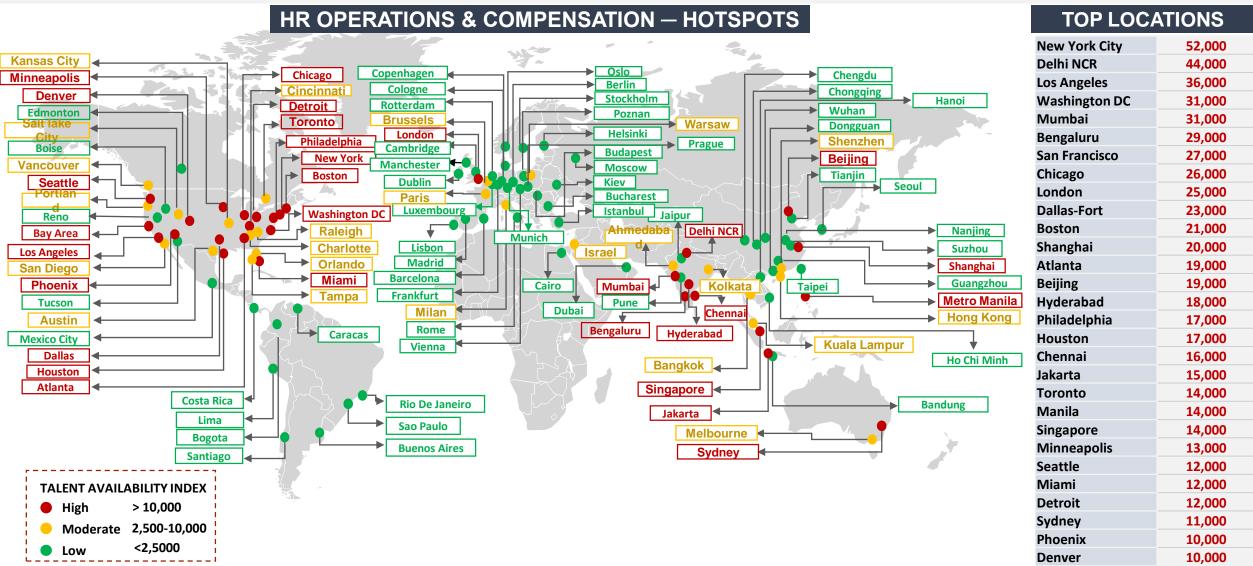


	People /	Analytics	HR Data	Analytics	Business Continuity	Future	Of Work
hip	Chief People Global People Officer Analytics Director		VP, HR Data, Technology	Director, HR Data Management	VP, Business Continuity and Crisis Management	Director, Future of Work	
eadership	VP, People	Book And Co.	I echnology I echnology		Global HR - Business Continuity	People & Performance Lead - Future Capability	
Le	Analytics and Organizational Agility	People Analytics Lead	Global Head of HR Data & Analytics	HR Data Security & Governance Lead	Director, Strategic HR Business Continuity	Future Of Work Leader	
ent	Head of People Analytics	People Analytics & Culture Business Partner	Head of HR Data Innovation & Solutions	Head Of HR Reporting and Data Intelligence	Head of Business Continuity Management	Head of Fu	
Management	Talent Intelligence Manager	People Strategy & Analytics Manager	HR Data & Process Manager Head Of HR, Internal Controls & Data Protection		Business Continuity Manager	Agile HI HR Chatbo	t Manager
Ma	People Analytics & Technology Manager	People Analytics Manager	HR Data Analytics Manager	HR Systems And Data Manager	Business Continuity Development Specialist	HR Future of Work	
S	Data Scientist, People Analytics	People Analytics HR Data & Analytics Reporting Specialist Specialist		Reporting Specialist	Business Continuity Advisor	Future Talent Advisor	Remote Working Advisor
rofessionals	People Analytics	Talent Intelligence	HR Data	Detective	Business Continuity Consultant	Learning Specialist, HR Future of Work	Future Capability Management Specialist
rofes	Strategy Consultant	Analyst	HR Data	a Analyst	Business Continuity Coordinator	WFH Facilitator	Chatbot Consultant
ш.	People Analytics Executive	Human Capital Analytics Executive	HR Data & N	VII Reporting	Business Continuity Planner	Global Future Talent Consultant	Chatbot Analyst

Digitally

Global Talent Hotspots – HR Operations & Compensation: High Talent Availability of approximately 10,000+ professionals is observed in more than 20 MSAs; USA and India are the top locations with the highest relevant talent pool in New York Metropolitan Area, Delhi NCR, Greater Los Angeles and Washington DC Area



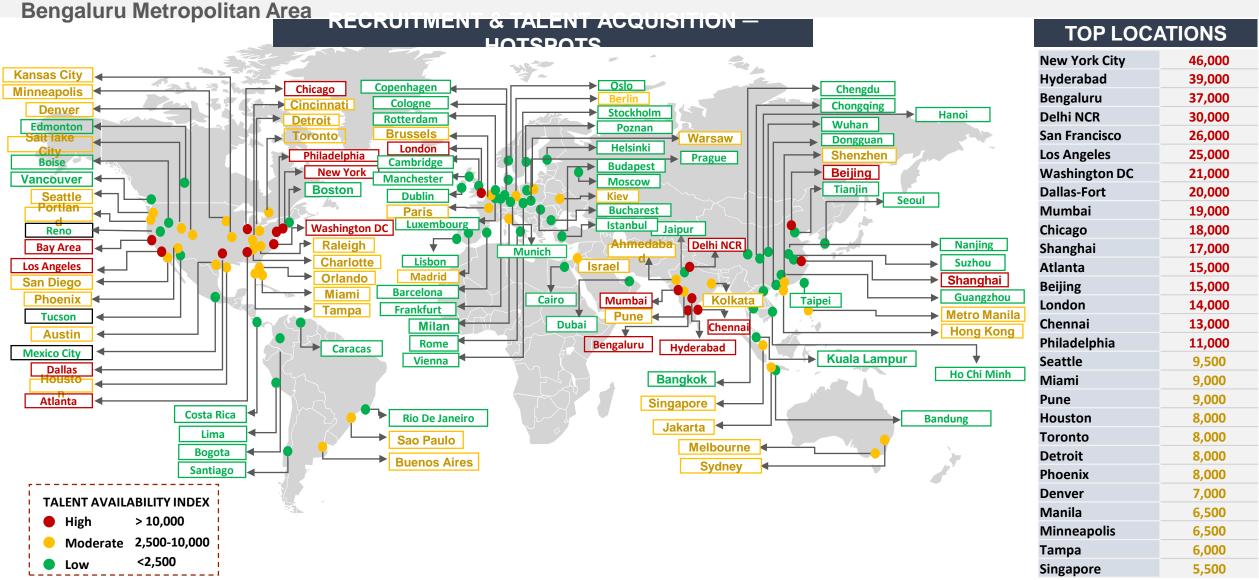


²⁾ In the USA, MSA of the location is used for the analysis. Location definitions are based on U.S Census Bureau Metropolitan, micropolitan, and related statistical area delineation files, September 2019

³⁾ Japan is not included in the list of top locations or location deep-dives

Global Talent Hotspots – Recruitment & Talent Acquisition: High Talent Availability of approximately 10,000+ professionals is observed in more than 15 MSAs; USA and India are the top locations with the highest relevant talent pool in New York Metropolitan Area, Hyderabad Metropolitan Area and



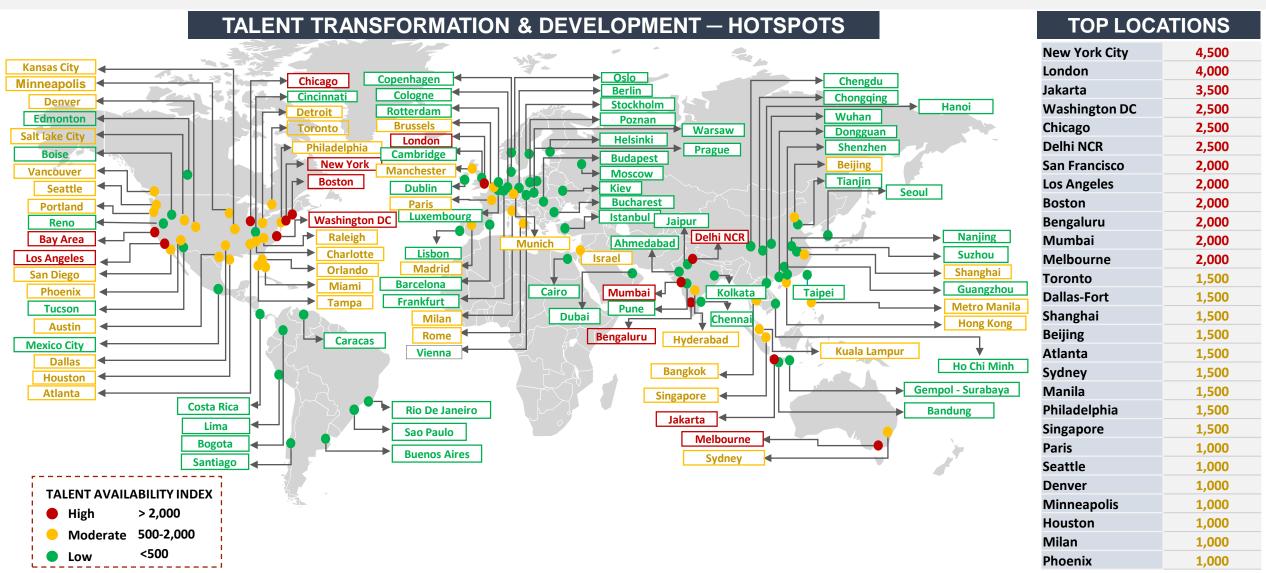


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Global Talent Hotspots – Talent Transformation & Org Development: Majority of MSAs have moderate talent availability of less than 2,000 professionals; United States and India are the top locations with the highest relevant talent pool in New York Metropolitan Area, London Metropolitan Area and Jakarta Metropolitan Area





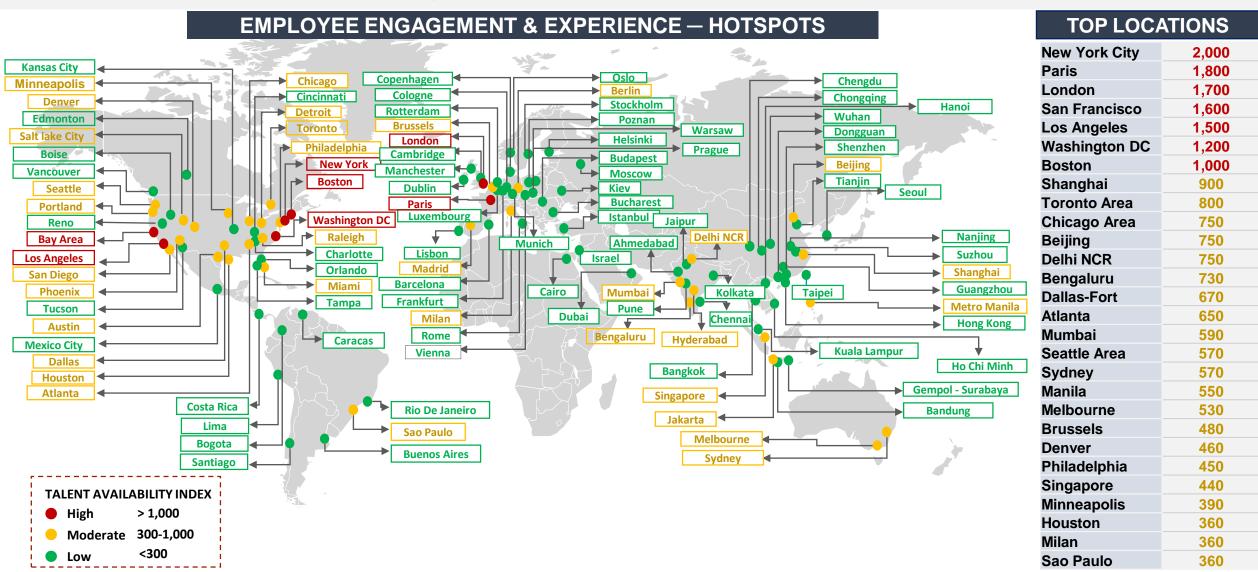
Note: 1) Israel is the only location analyzed at country-level. All other locations are analyzed at metropolitan area-level

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SOURCE: Draup's proprietary talent module

Global Talent Hotspots – Employee Engagement & Experience: Majority of MSAs have moderate talent availability of less than 2,000 professionals; France and United States are the top locations with highest relevant talent pool present in New York City Metropolitan Area, Paris Metropolitan Area, London Metropolitan Area and San Francisco Bay Area



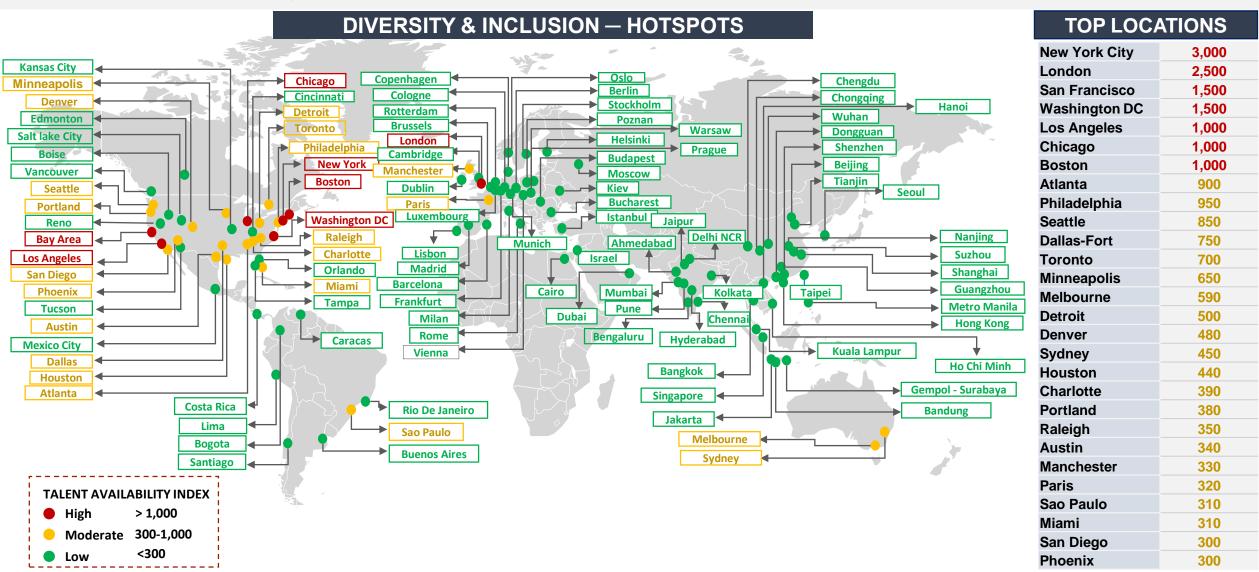


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Global Talent Hotspots – Diversity & Inclusion: Majority of MSAs have low talent availability in Diversity & Inclusion roles; The major hotspots are concentrated in the North Americas and Europe with highest relevant talent pool in New York City and London; APAC and EMEA are lagging in terms of relevant talent availability in this domain

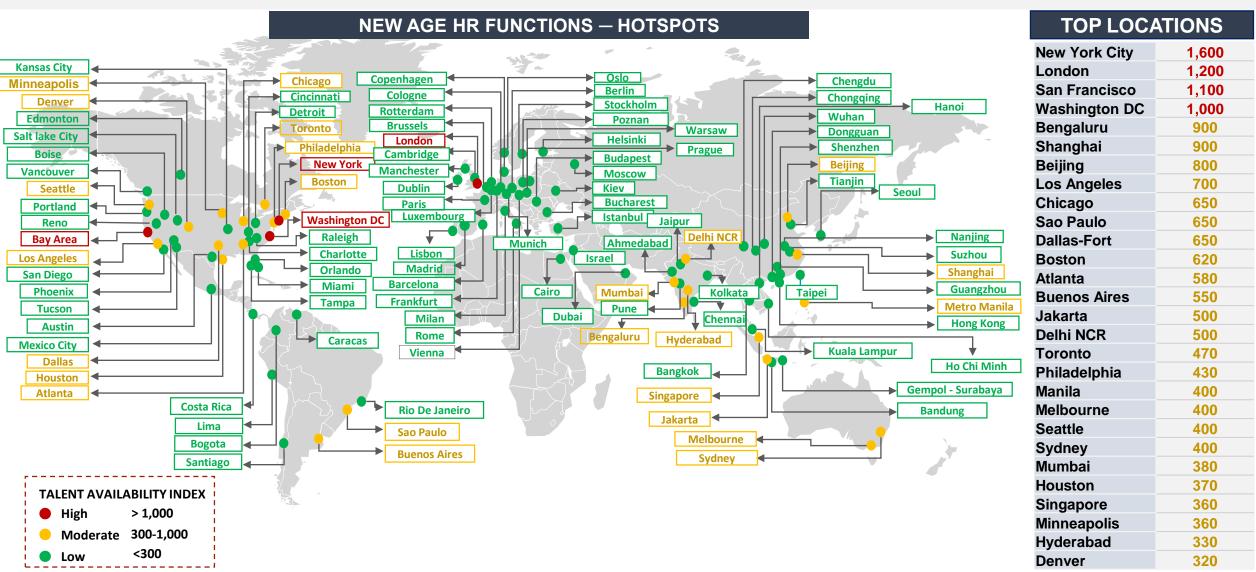




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Global Talent Hotspots – New Age Functions: Talent Availability across emerging new Age HR Functions is aggressively increasing with United States, United Kingdom and India being the top hubs producing high relevant talent pool in People Analytics, HR Data Analytics, Business Continuity and Future of Work





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Traditional & Emerging Functional Skills Dashboard: Traditional skills in the analyzed job roles are evolving with the adoption of digital platforms such as HR Management system, Applicant Tracking System; Agile methodologies, analytics, employer branding, psychometric profiling, organizational archetype are some of the emerging skills



JOB FAMILIES	TRADIT	TIONAL FUNCTIONAL	SKILLS	TOOLS/ PLATFORMS	EMER	EMERGING FUNCTIONAL SKILLS		
HR OPERATIONS & COMPENSATION	Business Administration	ROI Analysis	Employees Action Processing	Office Suite	Data Management	Business Intelligence	Data Modelling	
Establish procedures to ensure timely	Negotiation	Data Ops	Document Filing	HR Management Systems (Workday, SAP, Oracle)	Data Operations	SHRM	Understanding Tech Stacks	
investigations for employee issues including disciple, performance and give advice to	HR Acumen	Employee Payroll	Onboarding/ Offboarding Processes	Reporting Tools (Tableau, Power BI)	Employer Branding	Data Analysis	HR Trends Analysis	
Performance Management, Talent Management, Employee	Benefits Administration	Talent Management	Operations Service Delivery	HR Management Systems (Workday, SAP, Oracle)	Data Analytics	Agile Methodologies	Organisational Archetype	
Relations, Compensation & Benefits and Learning & development	Employee Benefits	Job Training	HR Procedures	Compensation Management System (Varicent)	Trend Analysis	Quantitative & Problem-Solving Skills	Creative Design Thinking	
RECRUITMENT &	Team Development	Stakeholder Management	Offer Management	Office Suite	Social Selling	Statistical Modelling	Psychometric Profiling	
TALENT ACQUISITION	Domain Hiring Expertise	Data Interpretation	Cross Functional BU Interaction	R/Python/SQL	Qualitative Analysis	Boolean Search	Employee Listening	
Responsible for finding, recruiting, hiring and	Candidate Experience	Recruitment	Hiring Demand Forecast	Recruitment CRM (Yello, Beamery Avature)	Understanding Technology Stacks	Strategic Agile Workforce Planning	Employer Branding	
retaining employees along with planning, developing and implementing talent	Interview process Management	Employee Engagement	Workforce Planning	ATS (Icims, TurboHire, Smart recruiters, Lever, Greenhouse)	Mobile Recruitment	Data Warehousing & Visualization	People Metrics	
acquisition strategies for the organization	Succession Planning	Candidate Assessment & Screening	Work documentation	Resume Databases	Digital employee engagement	Analytical Decision Making	Creative Design Thinking	



JOB FAMILIES	TRADITIONAL FUNCTIONAL SKILLS			TRADITIONAL FUNCTIONAL SKILLS TOOLS/ PLATFORMS		EMERGING FUNCTIONAL SKILLS		
TALENT TRANSFORMATION	Talent Capability Assessment	Coaching/Training	Development Initiatives	Office Suite	Data Driven Business Writing Skills	Agile Organizational Development	Change Management	
& ORG DEVELOPMENT	Training Platform Management	Workforce Planning	Organizational Behavior	Altryx, R/Python,SQL	Competitive Analysis	Digital Learning Solutions (AR/VR/XR)	Hierarchical Design	
Developing, implementing learning strategies, career plans that support business	Interview Personnel Analysis	Development Program Implementation	Survey Design & Analysis	Reporting Tools (Tableau, Power BI)	Business Analysis	Data Visualization	Initiative Assessment	
objectives, building relationships with key stakeholders and collaborates within and	Budget Planning	Career Planning	Content Delivery & Management	HR Management Systems (Oracle Taleo, Workable, workday)	Talent & Workforce Analytics	Data Management Applications	Systems Thinking	
across Development, HR and other key businesses to align development initiatives	Resource Allocation	Web Content Writing	Instructional Design	E – Learning Platforms (Elucidat, isEazy, Adobe Captive)	Operating Model Design	Design Thinking	Quantitative Analysis	
EMPLOYEE ENGAGEMENT & EXPERIENCE	Engagement Roadmap Building	Influential Skills	Employee Experience Survey Analysis	Digital collaboration tools (Slack, Trello, Mural, Box)	Product Development Lifecycle (Launch, Adoption)	Graphic Based Content Creation	Change Management	
Designing, implementing, benchmarking HR plan in	Business Administration	HR Budgeting	Content Marketing	HR Management Systems (Workday, SAP, Oracle)	Agile/Lean Six Sigma/PMP	Consulting Skills	Creative Design Thinking	
consensus with management,	HR Policies	Brand Management	Employee Relation Management	Python, R, ML	Analytical Skills	Data Driven Result Making	Strategic Planning	
implementing new policies, developing employee communication, engagement strategies for	Go to Market Strategies	Employee Engagement Strategy Building scriptions annually to gather a	HR Acumen	Employee Engagement Tools (YouEarnedIt, TINYPlus, GLINT)	Digital Employee Engagement	Data Interpretation (Redshift, Oracle)	Hypotheses Building	
lote:reating great employeessi	Cross Functional BLL		Social Media	MS Office Suite	Data Modeling			

Core & Preferred Functional Skills Dashboard: Skills such as DEI strategy, policy & program development, diverse talent attraction are most prominent for Diversity function whereas skills like data analytics & visualization, ETL management, BI are important for People Analytics; Sourcing tools, BI Reporting and analytical tool are used by these new age roles



JOB FAMILIES	CORE FUNCTIONAL SKILLS			TOOLS/ PLATFORMS		PREFERRED SKILLS	
DIVERSITY &	Change Management	Corporate Social Justice	Diplomacy	Office Suite	Diversity Hiring	Data Visualization	Sourcing Techniques
INCLUSION Creating policies and	Employee Relations	Public Relations and Communication	Legal guideline	Texito	Employer Branding	Data analysis & Synthesis skills	Boolean Search
programs to promote diversity within an organization and ensure	Brand Messaging	DEI Policy & Program Development	Ethical Guideline	Gap Jumpers	Mental Well being	Social Media Engagements	Social Selling
implementation of legislation and employment law	Development initiative	DEI Strategy	Independent judgment	Sourcing Tools (Social Recruiter, LinkedIn Recruiter)	Video Based Branding	Roadmap Design	Emotional Intelligence
and inclusion At	Diverse Talent Attraction & Retention	Politically savvy	Risk and Opportunity Identification	Tableau/PowerBI	Personalized EVP	DEI Analytics	Organizational Archetype
PEOPLE ANALYTICS Transform data and analytics into insights and recommendation	Data Mining	Data Visualization	Data Reporting	BI Reporting Tools (Cognos, Tableau, Microstrategy, QuickSight, Redshift, Cluster, Datanet)	Root Cause Analytics Approach	Probabilistic Graphical Model (Bayesian Network, Hidden Markov Model)	Data Science
across People's function (Recruiting, L&D, Career	Data Analytics	Process Improvement	Quantitative Analysis	Advanced Excel, Power Point	Lean Six – Sigma, DMAIC/Agile	Cross functional, multi geographic team player	Design Thinking
Development, Core HR, Career Services etc) to frame key issues, build models and support	Workforce Planning	ETL Management	HR Technology Roadmap	Statistical Software (SPSS, LISREL)	Modeling High Dimensional Data, Natural Language Processing	Sound Business Judgement	Decision Science
analytical efforts like performance trend analysis, recruiting	Employee Trends Analysis	Ad hoc Analysis	Business Intelligence	(ML, R, SQL, Python,	New Solution Development	Forecasting & Anomaly Detection	Advance Statistical Skills
funnel analysis etc lote: Draup_tracks 650M+ professi	Organization Skills	Statistical Analysis scriptions annually to gather a	HR Management	SAS, STATA)			

Core & Preferred Functional Skills Dashboard: Data analytics and reporting, risk management, design thinking, statistical analysis and organizational development are some of the common core skills among the analyzed job functions; GRC, CRM, ERP, SAS, SPSS are the software adopted by these new age job functions



JOB FAMILIES	CORE FUNCTIONAL SKILLS			TOOLS/ PLATFORMS	PREFERRI	ED SKILLS
HR DATA ANALYTICS	Quantitative Analysis	Performance Management	Leadership	R, PowerBI, SAC	Data Warehousing	Relational Database Tools
Implement strategic digital	Data Modeling	Reconciliation Of Headcount	Data Aggregation	Office Suite	Database Architecture	Trend Highlight
HR transformation programs and develop roadmap to implement	Reporting	Succession Planning	Data Mining	SAS	Data Engineering	Leaver Analysis
automation features and functionality across all HR	Statistical Techniques	Employee Lifecycle	Collaboration	SQL	Data Visualization	Machine Learning
processes	Analytics	Engagement Level	Data Audit	SPSS	Data Analytics	Design Thinking
BUSINESS CONTINUITY Protecting and ensuring	Risk Management	Risk Analysis	Influential Skills	Office Suite	Data Analytics	Service Management Framework Design & Implementation
continued productivity and	Business Administration	Process Mapping	Organizational Skills	GRC Software	Data Engineering	Agile Methodologies
resilience of workforce, developing protocols for	Business Acumen	HR Policies	Documentation & Reporting	EverBridge, Fusion	Matrix Management	PMO Mobilization & Run
safety and well being of employees and maintaining	Project Management	Analytical Thinking	HR Management	CRM, ERP, SAP	Access Management	Training Delivery
HR specific business continuity program	Relationship Management	Cross Functional Program Management	Organizational Development	SharePoint, Air Table	Design Thinking	Change Management
FUTURE OF WORK	Data Collection	Design Thinking	Business Administration	HRIS, SAP, Workday, HR Access	Qualitative Analysis (Interview, Focus Group, Survey Verbatims)	Quantitative Data Analysis
Develops methodical process for future of	Reporting	Analytics	HR Policies	Office Suite	Data Visualization Story Telling	Agile/Scrum Methodologies
businesses, smooth functioning of work from home operations	Project Management	Coaching/Training	Organizational Development	Atlas TI, Nvivo	Chatbot	E – Learning
ote: Draup tracks 650M+ professional	HR Digitalization profiles and oswithon descriptions	annually to gather a comprehens	Statistical Analysis	UX Design	Chatbot Content Development	Microsoft Bot Framework

Learning Path Analysis – Agile HR Manager: 5 unique skill modules namely Human Resource Management, Accounting, Human Capital Management, Business Intelligence & Data Analysis and Agile Methodology have been identified for foundational to intermediate proficiency for Agile HR Manager



Human Resource Management	Accounting	Human Capital Management	Business Intelligence & Data Analysis	Agile Methodology		
Courses Diploma Course in Human Resource Management Udemy Complete Human Resource Management setup workflow & toolkit Udemy Organization structure, Bands and Grades Structures Udemy	Courses Financial Accounting – Payroll Udemy Performance Management and Compensation Management in HRM Udemy	Courses The Human Resources Certification Program (HRCI – PHR/SPHR) Udemy Human Resource Information System (HRIS) Linkedin SAP HCM (Human Capital Management) Certification Training Udemy Talent management Udemy	Courses Business Intelligence Skill Soft A Complete Guide to Data Visualization Udemy Tableau 2020 A-Z: Hands-On Tableau Training for Data Science Udemy Microsoft Power BI Desktop for Business Intelligence Udemy	Courses HR - Agile HR Fundamentals Udemy The Complete Project Management Fundamentals Course Udemy Agile Project Management Skillsoft		
35 Hrs	45 Hrs	50 Hrs	35Hrs	45 Hrs		
Estimated Time for Course Completion		Foundational - Intermediate I 4 Months – 4.5 Months (210) Hrs)			
	Online Certifications		Sample Projects			
	SHRM Certified Professional PMI-ACP Project Management Institute-Agile Certified Practitioner Consolidation of employee information databases					
	Projects,	Certification Preparation and	Exam Time : 50 Hrs			
Job Ready Proficiency 5 Months – 5.5 Months (260 Hrs)						

Reskilling Propensity Analysis – HR Operations Roles: Apart from adjacent HR roles like Employee Relations Manager, Administrative Manager, Operation Manager can be upskilled to HR Operations Roles; Professionals with Account Management, BDM, Customer Service and Compliance background can also be reskilled to HR Operations roles



Starting Roles	HR Business Partner	HR Specialist	Agile HR Manager
Employee Relations Manager	9.0	7.5	8.5
Recruiting Coordinator	7.9	8.5	8.1
Administrative Manager	7.7	7.9	8.6
Payroll Analyst	7.7	8.2	8.1
Administrative Assistant	6.6	8.4	8.1
Customer Service Manager	6.8	7.5	8.4
Operations Manager	7.6	6.6	8.4
Project Coordinator	6.7	8.0	7.7
Account Manager	6.6	7.3	8.0
Business Development Executive	6.6	7.9	7.2
Change Management Analyst	8.0	7.2	6.4
Customer Service Specialist	5.5	6.9	6.1
Marketing Associate	5.4	6.8	6.5
Account Executive	6.2	6.5	6.0
Legal Assistant	5.6	6.4	6.3
Business Analyst	7.0	6.3	6.0
Communications Manager	7.5	5.3	6.7
Sales Manager	6.6	5.8	6.5
Compliance Analyst	5.9	6.2	6.0
Production Manager	6.1	5.4	6.4
Accounting Analyst	4.8	6.2	5.5
Compliance Manager	6.3	4.5	5.3
Procurement Manager	5.3	4.5	5.2
Supply Chain Manager	5.1	4.5	5.4
Contract Manager	5.0	4.5	5.1

RPI >6.5 - <4.5 - Not Reskilling Feasible

Learning Path Analysis – Compensation & Benefits Manager: 5 unique skill modules namely Human Resource Management, Accounting, Compensation & Benefits, Compensation Management System and Data Analysis & Visualization have been identified for foundational to intermediate proficiency for Compensation & Benefits Manager



Human Resource Management	Accounting	Compensation & Benefits	Compensation Management System	Data Analysis & Visualisation	
Courses Diploma Course in Human Resource Management Udemy Complete Human Resource Management setup workflow & toolkit Udemy	Courses Financial Accounting – Payroll Udemy Organization structure, Bands and Grades Structures Udemy Employment Law Compliance Made Easy Udemy	Courses Performance Management and Compensation Management in HRM Udemy Performance Appraisal & Talent Management Udemy Managing Compensation & Benefits Udemy Compensation & Benefits: Organisational Responsibilities Udemy	Courses Oracle Fusion HCM - Workforce Compensation Udemy Payroll Accounting With Visually Effective Excel Dashboards Udemy SAP HCM (Human Capital Management) Certification Training Udemy	Courses Data Analysis Essentials using Excel Udemy A Complete Guide to Data Visualization Udemy Tableau 2020 A-Z: Hands-On Tableau Training for Data Science Udemy Microsoft Power BI Desktop for Business Intelligence Udemy	
30 Hrs	30 Hrs	45 Hrs	40Hrs	45 Hrs	
Estimated Time for Course Completion		ndational - Intermediate Prof 3.5 Months – 4 Months (190 Hrs)	*		
	Online Certifications		Sample Projects		
Certified Compe	ensation Professional (CCP)		Checking eligibility for employ (ESOP)	yee stock option plan	
	Projects, Certi	fication Preparation and Exar	m Time : 50 Hrs		
Job Ready Proficiency 4.5 Months – 5 Months (240 Hrs)					

Reskilling Propensity Analysis – Compensation Roles: Apart from adjacent HR roles like Payroll Analyst, Accounts Receivable Specialist, Billing Specialist can be upskilled to Compensation Roles; Professionals with Finance, Accounting, Administration, Tax, Customer Service, Planning & Compliance background can also be reskilled to Compensation roles



Starting Roles	Payroll Analyst	Payroll Specialist	Payroll Manager	Compensation & Benefits Specialist	Compensation & Benefits Manager
Accounts Receivable Specialist	8.7	8.7	8.3	8.3	7.8
Billing Specialist	8.3	8.5	7.5	8.0	7.0
Accounting Analyst	8.3	8.1	7.7	7.6	7.2
Employee Relations Manager	5.2	8.4	8.2	7.9	8.4
Payroll Analyst		8.9	8.2	8.5	7.0
Administrative Assistant	8.3	7.9	5.8	7.4	5.7
Recruiting Coordinator	7.5	7.2	6.5	6.7	6.0
Customer Service Specialist	7.3	7.5	5.5	7.0	5.0
Account Manager	6.1	6.6	6.4	6.1	6.3
Tax Analyst	7.3	7.0	5.5	6.5	5.0
Operations Manager	5.7	6.2	6.3	5.7	6.2
Tax Accountant	7.3	7.0	4.5	6.5	4.5
Financial Analyst	6.1	6.0	5.9	5.9	5.5
Customer Service Manager	6.1	6.3	5.5	5.8	5.4
Pricing Analyst	6.0	5.8	5.7	5.6	5.5
Finance Manager	5.5	6.0	5.7	5.5	6.0
Planning Manager	5.5	5.8	5.9	5.3	5.8
Compliance Manager	5.4	5.9	5.7	5.4	5.9
Administrative Manager	5.8	6.0	5.5	5.5	5.2
Compliance Analyst	6.0	5.8	5.6	5.7	4.5
Project Coordinator	5.9	5.7	5.4	5.2	4.9
Business Development Manager	5.0	5.4	5.2	4.9	5.4
Retail Sales Manager	5.3	5.5	5.3	5.0	4.8
Legal Assistant	5.7	5.5	4.9	5.0	4.6
Account Executive	5.6	5.2	5.0	4.7	4.5

RPI >6.5 - >4.5 - <4.5 - Not Reskilling Feasible

Learning Path Analysis – Talent Acquisition Manager: 5 Unique skill modules namely Human Capital Management, Strategic Talent Acquisition, Applicant Tracking System, Employer Branding and Digital Employee Engagement have been identified for foundational to intermediate proficiency for Talent Acquisition Manager



Human Capital Management	Strategic Talent Acquisition	Applicant Tracking System	Employer Branding	Digital Employee Engagement		
Courses The Human Resources Certification Program (HRCI – PHR/SPHR): Udemy Performance Management For Managers: Udemy Talent Management: Applying the Fundamentals: Udemy Strategic Workforce Planning: Udemy	Courses Recruiting: Talent Acquisition & Hiring: Udemy Social Recruitment Fast Track: Udemy Developing an Employee Onboarding Program: Udemy Essentials: Interviewing Made Easy: Udemy Strategic Recruitment for the Workplace of the Future:	Courses Human Resources Applicant Tracking system: Udemy CRM Software: Udemy	Courses Employer Branding for Talent Acquisition: Udemy Becoming a World Class Employer Branding Professional: Udemy	Courses Employee Engagement Certification Management Coaching: Udemy Talent Management: Onboarding for High Employee Engagement Udemy SAP Business Analytics Essential Training: SAP BI, EPM, GRC Udemy		
40 Hrs	45 Hrs	30 Hrs	20 Hrs	40 Hrs		
Estimated Time for Course Completion	Four	ndational - Intermediate Profi 3.5 Months – 4 Months (175 Hrs)	-			
	Online Certifications		Sample Projects			
1 1010001011011	Professional Recruiter Certification AIRS Advanced Certified Internet Recruiter AIRS Design of job posting templates for recruiters					
Projects, Certification Preparation and Exam Time : 50 Hrs						
Job Ready Proficiency 4.5 Months – 5 Months (225 Hrs)*						

Reskilling Propensity Analysis – Talent Acquisition Roles: Apart from adjacent HR roles like HR Specialist, Administrative Assistant, Project Coordinator can be upskilled to Talent Acquisition Roles; Professionals with Sales Management, BDM, Customer Service, Project & Product Specialisation, Marketing background can also be reskilled to TA roles



Starting Roles	Technical Recruiter	Talent Acquisition Specialist	Talent Acquisition Manager
Human Resources Specialist	8.3	8.4	8.4
Administrative Assistant	7.8	8.4	7.2
Project Coordinator	8.0	8.2	7.0
Business Development Executive	6.9	8.0	7.8
Account Manager	6.5	7.5	8.0
Customer Service Specialist	7.2	8.2	6.5
Customer Service Manager	6.7	8.1	7.5
Administrative Manager	6.2	7.5	7.7
Account Executive	7.0	7.5	6.5
Product Specialist	7.5	6.8	6.0
Project Associate	7.0	7.3	5.7
Marketing Associate	6.6	6.9	6.5
Business Development Manager	4.9	6.6	8.0
Sales Manager	4.8	6.8	7.5
Retail Sales Manager	5.5	7.0	6.5
Operations Manager	5.3	6.4	7.2
Legal Assistant	6.2	6.5	6.1
Market Research Analyst	5.6	6.8	6.3
Customer Experience Manager	4.7	6.7	7.2
Compliance Analyst	5.7	6.3	6.1
Payroll Analyst	5.5	6.5	6.0
Legal Counsel	5.7	6.4	5.9
Project Manager	4.5	6.3	6.8
Marketing Manager	4.6	5.8	6.6
Business Analyst	4.5	6.0	5.4



Learning Path Analysis – Org & Talent Transformation Manager: 5 Unique skill modules namely Human Resource Management, Business Management, Learning & Development, Agile Organizational Development and Strategy Building have been identified for foundational to intermediate proficiency for Org & Talent Transformation Manager



Human Resource Management	Business Management	Learning and Development	Agile Organizational Development	Strategy Building	
Courses Diploma Course in Human Resource Management Udemy Human Resource Information System (HRIS) Linkedin Talent management Udemy	Courses Diploma Course in Leadership & Business Management: DLBM Udemy Business Management and Strategy: HR Function & Business Environment	Courses BlendedX: Blended Learning with edX edX How To Create A Learning Management System With Wordpress Udemy	Courses Leadership & Organizational Development Udemy Change Management: Real World Strategies & Tools Udemy Agile Project Management Skillsoft Human Resource Development: Regulations & Org Development Udemy	Courses Business Strategy Execution: Agile Organization Design Udemy Talent Management and Succession Planning Udemy Workforce Planning & Employment Udemy Strategic Workforce Planning: Udemy	
25 Hrs	20 Hrs	30 Hrs	40 Hrs	35 Hrs	
Estimated Time for Course Completion	Four	ndational - Intermediate Prof 3 Months – 3.5 Months (150 Hrs)	•		
	Online Certifications		Sample Projects		
	Organization Development Certification Program Institute of Organization Development Improved learning module design with self-evaluation sections				
Projects, Certification Preparation and Exam Time : 50 Hrs					
Job Ready Proficiency 4 Months – 4.5 Months (200 Hrs)*					

Reskilling Propensity Analysis – Org Development Roles: Apart from adjacent HR roles like HR Specialist, Project Coordinator, Product Specialist can be upskilled to Org Development Roles; Professionals with Administration, Customer Service, Change & Project Management, Analytics, Planning background can also be reskilled to Org Development



Starting Roles	Workforce Planning Specialist	Learning & Development Specialist	Learning & Development Manager	Organisation & Talent Transformation Manager
Human Resources Specialist	7.9	8.5	8.4	7.0
Recruiting Coordinator	7.5 7.5	7.9	7.2	6.6
	7.5	7.3	6.7	6.8
Employee Relations Manager				
Project Coordinator	6.7	7.8	7.1	4.5
Customer Service Manager	6.5	7.9	7.9	3.7
Business Analyst	6.7	6.8	6.5	5.7
Administrative Manager	5.9	7.2	7.7	4.7
Change Management Analyst	6.6	7.4	6.5	4.5
Project Manager	5.5	7.2	7.6	4.5
Administrative Assistant	6.5	7.5	6.3	4.4
Customer Service Specialist	7.1	7.5	6.5	3.5
Product Specialist	5.2	7.7	7.4	2.9
Operations Manager	4.8	6.5	7.0	5.3
Planning Analyst	7.6	6.4	6.1	4.4
Marketing Associate	4.8	7.0	6.5	5.5
Process Analyst	5.0	6.5	6.3	4.9
Data Analyst	6.0	6.0	5.8	4.8
Account Manager	4.3	6.7	6.9	4.5
Business Development Executive	4.4	7.0	6.5	4.5
Market Research Analyst	6.6	5.9	5.2	4.6
Account Executive	3.9	6.9	6.5	4.5
Business Development Manager	2.4	7.0	7.2	4.8
Fraud Intelligence Analyst	7.0	5.0	4.4	3.6
Compliance Manager	2.5	5.3	7.1	3.6
Compliance Analyst	3.3	6.0	5.0	3.8

RPI >6.5 - >4.5 - <4.5 - Not Reskilling Feasible

Learning Path Analysis – Employee Engagement Manager: 5 Unique skill modules namely Human Resource Management, HR Compliance, Brand Management, Digital Collaboration and Agile Employee Engagement have been identified for foundational to intermediate proficiency for Employee Engagement Manager

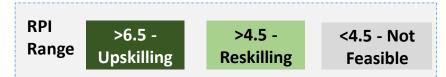


Human Resource Management	HR Compliance	Brand I	Brand Management Digital Collaboration		Agile Employee Engagement
Courses The Human Resources Certification Program (HRCI – PHR/SPHR): Udemy Certification Course in Industrial Relations Code Udemy Strategic HR in Modern Times Udemy Human Resource Information System (HRIS) Linkedin Diploma Course in HR Management Udemy	Courses HR 101: Compliance Made Easy Udemy Diploma in Labor Laws and Statutory Compliances for HRs Udemy Certification Course in Industrial Relations Code Udemy Employment Law Compliance Made Easy Udemy	Strategic Bran Udemy Personal Bran Visual Storyte Udemy Customer Expe	Courses d Management ding – The power of lling erience: Brand ployee Alignment	Courses Digital Tools For Acquisition, Conversion and Retention Udemy SLACK, Future of Business Communications Udemy HR Analytics & Dashboarding - Advanced Course Udemy HR and Employee Dashboard using MS Excel Udemy	Courses Employee Engagement Certification Management Coaching: Udemy Employee Journey Mapping for HR using Design Thinking Udemy Improve People Management and Build Employee Engagement Udemy Adopting Agile in Your Team & Organization Udemy
20 Hrs	20 Hrs	25 Hr	'S	30 Hrs	35 Hrs
Estimated Time for Course Completion	Four		termediate Prof 3 Months (130 Hrs)		
	Online Certifications			Sample Projects	
	s Specialist Certification of ement Professional PMP	CERS	Discrimination and harassment compliance audit and monitoring		
Projects, Certification Preparation and Exam Time : 50 Hrs					
Job Ready Proficiency 3.5 Months – 4 Months (180 Hrs)*					

Reskilling Propensity Analysis – Employee Engagement Roles: Apart from adjacent HR roles like HR Specialist, Compliance Analyst, Digital Marketing Analyst can be upskilled to Employee Engagement Roles; Professionals with Market Research, Campaign & Advertising, Administration, Analytics background can be reskilled to Employee Engagement Roles



Starting Roles	Employee Engagement Analyst	Employee Engagement Manager	
Human Resources Specialist	8.4	8.1	
Recruiting Coordinator	7.3	6.6	
Payroll Analyst	7.2	6.0	
Compliance Analyst	6.7	5.7	
Digital Marketing Analyst	6.6	5.5	
Digital Marketing Manager	5.1	6.2	
Market Research Analyst	6.5	5.2	
Advertising/Promotions Manager	5.2	6.0	
Campaign Manager	5.3	5.9	
Operations Manager	5.5	5.6	
Communications Manager	5.1	6.0	
Accounting Analyst	6.1	4.9	
Administrative Manager	4.5	5.9	
Billing Manager	5.0	5.1	
Administrative Assistant	5.5	4.5	
Customer Service Manager	4.9	5.0	
Business Intelligence Analyst	5.0	4.5	
Account Executive	5.3	3.5	
Inventory Analyst	5.3	3.2	
Data Analyst	5.3	3.0	



Learning Path Analysis – Diversity & Inclusion Manager: 5 Unique skill modules namely Human Resource Management, Ethical Workplace Practices, Global Talent Acquisition, Digital Employer Branding and Diversity & Inclusion have been identified for foundational to intermediate proficiency for Diversity & Inclusion Manager

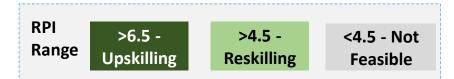


Human Resource Management	Ethical Workplace Practices	Global Ta	lent Acquisition	Digital Employer Branding	Diversity & Inclusion
Courses The Human Resources Certification Program (HRCI – PHR/SPHR): Udemy Talent Management: Applying the Fundamentals: Udemy Strategic Workforce Planning: Udemy Human Resource Information System (HRIS) Linkedin Diploma Course in HR Management Udemy	Courses Ethical and Professional Human Resources (HR) Udemy Employment Law Compliance Made Easy Udemy Administrative Human Resources (HR) for Beginners Udemy Psychology of Diversity and Unconscious Bias Udemy	Recruiting: Ta Hiring: Udemy Social Recruit Udemy Recruiting & T	Courses lent Acquisition & ment Fast Track Falent Acquisition – Mapping (VSM)	Courses Becoming a World-Class Employer Branding Professional Udemy Personal Branding – The power of Visual Storytelling Udemy How to Build a Brand on Social Media Udemy	Courses A Diversity Deep-Dive, Leadership Insights and Lessons! Udemy How to Implement a Workplace Diversity and Inclusion Program Udemy Diversity Hiring: Recruitment, Interviewing & Inclusion Udemy Organizational Behavior and People Management Udemy
20 Hrs	35 Hrs	30 H	rs	25 Hrs	ر 40 Hrs
Estimated Time for Course Completion Foundational - Intermediate Proficiency 3 Months – 3.5 Months (150 Hrs)*					
	Online Certifications Sample Projects				
	Employee Relations Specialist Certification CERS Certified Diversity & Inclusion Recruiter CDR Identification of needs of diverse workforce		e workforce		
Projects, Certification Preparation and Exam Time : 50 Hrs					
Job Ready Proficiency 4 Months – 4.5 Months (200 Hrs)*					

Reskilling Propensity Analysis – Diversity & Inclusion Roles: HR Roles like HR Manager, TA Manager, Employee Retention Manager can be upskilled to Diversity & Inclusion Roles; Professionals with Data Analytics, Business Intelligence, Business Development, Advertising, Planning background can also be reskilled to Diversity & Inclusion Roles



Starting Roles	Diversity & Inclusion Manager
Human Resources Manager	7.5
Talent Acquisition Manager	7.2
Employee Relations Manager	6.6
Data Analytics Manager	6.5
Development Manager	6.5
Partner Sales Manager	6.4
Business Intelligence Manager	6.4
Business Development Manager	6.4
Advertising/Promotions Manager	6.3
Sales Manager	6.3
Planning Manager	6.3
Commercial Sales Manager	6.2
Business Intelligence Analyst	6.2
Administrative Manager	6.2
Campaign Manager	6.2
Change Manager	5.5
Compliance Manager	5.5
Customer Experience Manager	5.5
Project Manager	5.4
Public Relations Manager	5.4



Learning Path Analysis – People Analytics Specialist: 5 Unique skill modules namely Human Resource Management, Accounting, Data Analytics, Statistical & Mathematical Modelling and Data Engineering have been identified for foundational to intermediate proficiency for People Analytics Specialist



Human Resource Management	Accounting	Data Analytics	Statistical & Mathematical Modelling	Data Engineering	
Courses Diploma Course in Human Resource Management Udemy Human Resource Information System (HRIS) Linkedin Talent management Udemy	Courses Financial Accounting – Payroll Udemy Performance Management and Compensation Management in HRM Udemy	Courses Complete Data Wrangling & Data Visualisation With Python Udemy SQLServer 2019 Data Analytics & Tableau Data Visualisation Udemy Microsoft Power BI Desktop for Business Intelligence Udemy	Courses Statistics for Data Science and Business Analysis Udemy Advanced Management - Data Driven Charismatic Leadership Udemy SPSS Masterclass: Learn SPSS From Scratch to Advanced Udemy	Courses The Ultimate Hands-On Hadoop: Tame your Big Data! Udemy ETL Testing: From Beginner to Expert Udemy	
25 Hrs	30 Hrs	45 Hrs	55 Hrs	65 Hrs	
Estimated Time for Course Completion Foundational - Intermediate Proficiency 4 Months – 4.5 Months (220 Hrs)*					
	Online Certifications Sample Projects				
SHRM People Analytics Specialty Credential Integration of multiple payroll systems for remote locations					
Projects, Certification Preparation and Exam Time : 50 Hrs					
Job Ready Proficiency 5.5 Months – 6 Months (270 Hrs)*					

Learning Path Analysis – HR Data & Analytics Reporting Specialist: 5 Unique skill modules namely Human Resource Management, Statistical & Mathematical Modelling, Programming Languages, Data Analytics and HR Analytics have been identified for foundational to intermediate proficiency for HR Data & Analytics Reporting Specialist



Human Resource Management	Statistical & Mathematical Modeling	Programming Languages	Data Analytics	HR Analytics
Courses The Human Resources Certification Program (HRCI – PHR/SPHR): Udemy Diploma Course in HR Management Udemy Employee Performance Management From Zero to Hero Udemy Human Resource Information System (HRIS) Linkedin Performance Management For Managers: Udemy	Courses Statistics for Data Science and Business Analysis Udemy Advanced Management - Data Driven Charismatic Leadership Udemy SPSS Masterclass: Learn SPSS From Scratch to Advanced Udemy	Courses The Complete Python Course Learn Python by Doing Udemy Data Science & Machine Learning Bootcamp with R Udemy	Courses Excel 365 Advanced Udemy HR Reporting & HR Dashboard Udemy SQL - MySQL for Data Analytics and Business Intelligence Udemy Data Visualization & Communication with Tableau Udemy Modern Business Intelligence Udemy	Courses HR Analytics & Dashboarding Udemy HR Analytics Master Course with Excel, Python & R Udemy HR Analytics: Factors impacting appraisal (excel analytics) Udemy Hands-on HR Analytics - Predict job offer drop out using R Udemy Workforce Analytics for HR Udemy
20 Hrs	55 Hrs	65 Hrs	50 Hrs	50 Hrs
Estimated Time for Course Completion Foundational - Intermediate Proficiency 4.5 Months – 5 Months (240 Hrs)*				
	Online Certifications Sample Projects			
Applied HR Analytics Certificate Course Udemy Process mapping and risk management of acquisition in process		acquisition integration		
Projects, Certification Preparation and Exam Time : 50 Hrs				
Job Ready Proficiency 5 Months – 5.5 Months (290 Hrs)*				

Learning Path Analysis – Business Continuity Specialist: 5 Unique skill modules namely Human Resource Management, Business Management, Business improvement, Risk Management and Agile/Scrum Methodology have been identified for foundational to intermediate proficiency for Business Continuity Specialist

Human Resource Management	Business Management	Business Improvement	Risk Management	Agile/Scrum Methodology		
Courses Diploma Course in Human Resource Management Udemy Human Resource Information System (HRIS) Linkedin Talent management Udemy	Courses Diploma Course in Business Management and Entrepreneurship Udemy Business Management Fundamentals Udemy Business Continuity Management System. ISO 22301. Udemy	Courses Leadership, Business Process Improvement, & Process Mapping Udemy Continual Improvement Proficiency for Business Leaders Udemy Rapid Business Improvement Udemy	Courses Risk Management: Master FMEA/FMECA & Criticality from A to Z Udemy	Courses The Complete Project Management Fundamentals Course Udemy Agile Project Management Skillsoft Agile BM 101 Introduction to Agile Business Management Udemy		
25 Hrs	35 Hrs	30 Hrs	20 Hrs	40 Hrs		
Estimated Time for Course Completion	Four	ndational - Intermediate Pr 3 Months – 3.5 Months (150 H	-			
	Online Certifications		Sample Projects			
Certified Business Continuity Professional (CBDP) DRI International		l Be	Benchmarking profit sharing with competitors			
Projects, Certification Preparation and Exam Time : 50 Hrs						
Job Ready Proficiency 4 Months – 4.5 Months (200 Hrs)*						

Notes: Skill level data has been extracted from DRAUP Reskill Navigator. The time durations mentioned are based on preliminary analysis considering 50 hours of dedicated learning per month, subject to change upon deeper analysis

Reskilling Propensity Analysis – New Age HR Roles: Professionals with Data Analytics, Business Intelligence, Statistics background can be upskilled to People Analytics and HR Data & Analytics Specialist; Professionals with HR, Business Intelligence, Market Research, Project & Change Management background can be upskilled to Business Continuity Roles



Starting Roles	People Analytics Specialist	HR Data & Analytics Specialist	Business Continuity Advisor
Data Analyst	8.9	7.8	5.9
Business Intelligence Analyst	8.2	7.3	8.8
Business Analyst	8.4	6.6	8.2
Data Manager	8.0	6.9	6.3
Business Intelligence Manager	7.2	7.7	8.5
Data Scientist	7.0	7.7	4.5
Data Analytics Manager	7.0	7.5	6.8
Data Architect	6.6	7.4	4.5
Marketing Analyst	8.3	6.3	6.7
Statistical Analyst	7.7	6.0	5.8
Pricing Analyst	8.1	4.9	5.3
Statistician	7.8	5.2	5.0
Market Research Analyst	8.0	5.0	6.6
Project Management Analyst	8.0	4.9	7.0
Systems Analyst	7.3	4.5	5.0
Planning Analyst	7.4	4.5	6.5
Applications Developer/Engineer	6.2	5.5	4.5
Change Management Analyst	5.8	5.1	7.1
Human Resources Specialist	6.0	4.9	7.5
Employee Relations Analyst	5.4	4.9	7.3





Deep Dive - Legal

Legal Job Roles Taxonomy: Litigation & Conflict Management, IP & Contracts Management and Privacy & Compliance are the three identified sub functions; Most of the roles are influenced digitally due to immense integration with Al & cloud platforms; Roles specializing in Analytics, Digital & Technology



Transformation are emerging in these sub functions **Litigation & Conflict Management IP & Contracts Management** Vice President, Regional and SVP Chief People & Legal Director, Contracts VP and Chief IP Counsel **Patent Counsel** Chief of Legal Affairs Corporate Law Officer Director, Legal Business & Director, Regulatory Affairs General Counsel Director, Head of Patents **IP Counsel** Global Contract Manager Strategy Legal Business Investigations Legal Systems Legal Case Contracts & Consulting **Contracts Commercial** Head of IP Manager Manager Manager **Partner** Engineering Manager Manager Commercial Head of Confidentiality **Legal Operations** Legal Project Legal Program **Contracts Delivery Manager Contracts Manager Transactions Legal** Protection Manager Manager Manager Counsel **Contracts & Negotiation** Contracts Manager- Digital Corporate Counsel/ Corporate Counsel -**Technology Employment Law Contract Operations Lead** Manager Legal Legal Counsel Digital Legal Counsel Counsel Legal TDR Specialist, **Registration Officer** Contracts Specialist & Contract and Negotiation **Legal Strategist** Legal Specialist **Digital Rights Licensing Legal Specialist** AP, Legal Counsel **Specialist Operations** Digital Forensics Legal Solutions Legal Designer Legal Consultant Investigator **Architect** Professiona **Enterprise Negotiator** Patent Agent **Patent Analyst** Legal Digital **Legal Operations** Legal Analyst Legal Associate Transformation & **Program Analyst Industry Attorney** Legal Secretary **Contract Specialist Patent Engineer Contract Analyst** Paralegal Legal Assistant **Conflicts Analyst Legal Litigation** Tax & Legal Legal Recruiter Knowledge Engineer Supervisor **Reporting Analyst Patent Operations Business Contract Administrator** Patent Paralegal **Legal Document Analyst** Legal Writer Legal Clerk Coder

Tradition

Legal Job Roles Taxonomy: Litigation & Conflict Management, IP & Contracts Management and Privacy & Compliance are the three identified sub functions; Most of the roles are influenced digitally due to immense integration with Al & cloud platforms; Roles specializing in Analytics, Digital & Technology

Engineer

Roles employed in



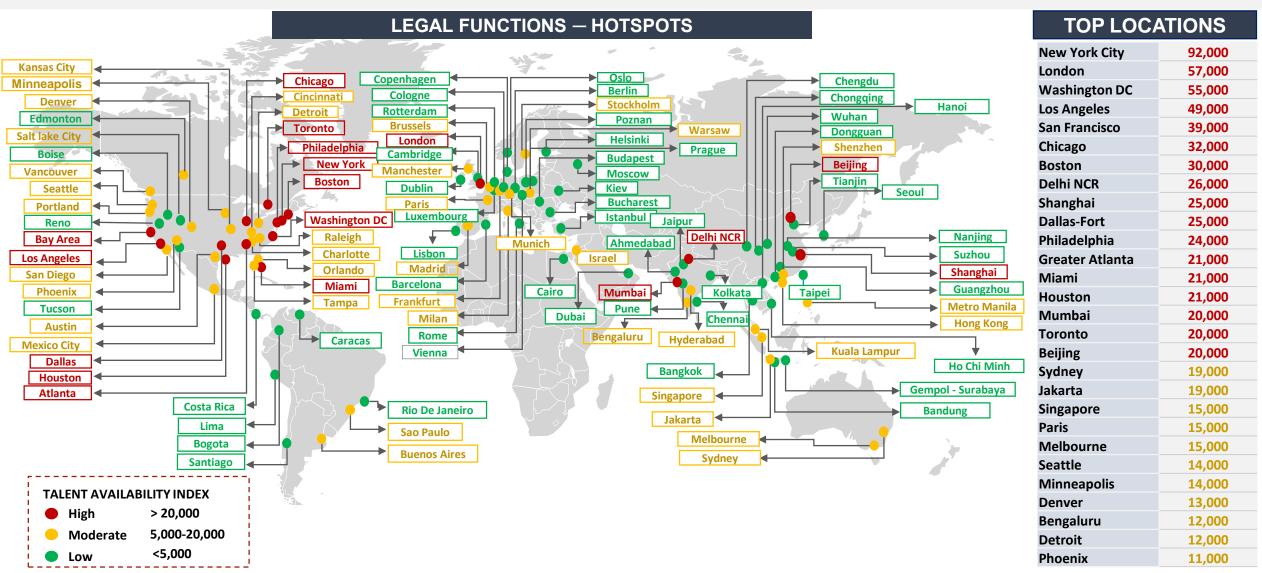
Tran	sformation are em	erging	in these sub	functions			
_			Privacy & C				
dic	General Counsel & Chief Privacy Officer			Director of Information Security & Compliance		Director, Legal & Compliance Innovation	
Leadership	Director, Compliand	e	Director - Registra Opera		Contro	ols and Compliance Lead	
Le	Compliance Lead		Global Progra Comp			al Compliance Governance Specialist	
ent	Head of Legal and Compliance		Strategic Programs k & Compliance			Legal Compliance Manager	
Management	Quality and Compliance Manager		Improvement and bliance Manager	Trade Complia Manager	ance	Global E Compliance Tax Manager	
Ma	Manager, Information Security & Compliance			Corporate Reco Privacy Progi Manager		Compliance Testing & Monitoring Program Manager	
S	Regulatory Compliance Specialist	Comp	liance Specialist	Compliance Officer		Data Protection Officer	
sional	Supply Chains Legal Compliance Analyst	Import / Export Compliance Analyst				Privacy Attorney	
Professionals	Trade Compliance Analyst	Custo	oms Compliance Analyst	Financial Compliance Analyst		Quality And Compliance Analyst	
	Regulatory Compliance		Engineer, Product	Compliance Tec	hnician	Product Compliance	

Environmental Compliance

Engineer

observed in more than 17 MSAs; USA, UK and India are the top locations with highest talent in New York City Metropolitan Area, London Metropolitan Area, Washington DC Area, Greater Los Angeles and San Francisco Bay Area





Note: 1) Israel is the only location analyzed at country-level. All other locations are analyzed at metropolitan area-level

- 2) In the USA, MSA of the location is used for the analysis. Location definitions are based on U.S Census Bureau Metropolitan, micropolitan, and related statistical area delineation files, September 2019
- 3) Japan is not included in the list of top locations or location deep-dives

SOURCE: Draup's proprietary talent module

Traditional & Emerging Functional Skills Dashboard: Traditional skills in Litigation & Conflict Management job roles are evolving with the adoption of digital platforms such as eDiscovery, legal research and predictive analytics, case management tools; Business intelligence, data analytics, efiling, computer forensics are some of the emerging skills



JOB FAMILIES	TRADITIONAL FUNCTIONAL SKILLS		TOOLS/ PLATFORMS	EMERGING FUNCTIONAL SKILLS			
	Legal Services	Forensic Science	Corporate Laws	Ediscovery Companies (IBM Storediq, Exterro, Kdiscovery)		Data Security	Perception Management
LITIGATION & CONFLICT	Corporate Transactions	Securities Regulation	Business Laws	Legal Research (Case Text, Knomos, Ravel Law)	International Law And Convention	Litigation Strategy	Employee Activism Management
MANAGEMENT Responsible for all corporate and commercial legal	Labour And Employment	Legal Documents	Privacy Laws	Legal Predictive Analytics (Lex Predict, Brainspace, Docket Alarm)	Data Analytics	Privacy Litigation	Cloud-based Enterprise Legal Management
operations in the company and provides legal advice on legal rights. The role ensures	In-house Counselling	Drafting Limited Liability Agreements	Civil Law	Case Management tools (Clio, Athennian)	Letters Rogatory	Privacy Protection	E-Filing systems
legal matters are managed properly in compliance with laws and regulations for all	Litigation Support	Dispute Management	Corporate Project Plans	Litigation tools (ProLaw, HoudiniESQ, AbacusNext)	Computer Forensics	Emerging Litigation	Data Security Litigation Strategy
operations in an organization.	Case Preparation	Fact Investigation	Editing & Proofreading	Google Workspace	Information Assurance	Risk Identification	Local & International Labor & Employment laws
	Conflict Analysis	Taxation	Legal Principles	Office Suite	Forensic Imaging	Change Management	Digital Forensics & Scrutiny

Traditional & Emerging Functional Skills Dashboard: Patent & Contracts Management job function is evolving with the adoption of digital platforms such as contract analytics, IP management software, IP intelligence and analytics; Contract data mining & analytics, BI, patent mining & evaluation, statistical modeling are some of the emerging skills



JOB FAMILIES	TRADITIONAL FUNCTIONAL SKILLS			TOOLS/ PLATFORMS	EMERGING FUNCTIONAL SKILLS		
	Contract Lifecycle Management	Vendor Management	Corporate Laws	Contract Verification & Management (Coupa, Icertis)	Project Management	Contract Interpretation	Technical Data Analysis
	Governance Risk And Control Systems	Stakeholder Management	Business Laws	Intellectual Property Management Software (Foundationip, Ipfolio)	International Law And Convention	Contract Management and Analytics	Business Intelligence
PATENT & CONTRACTS MANAGEMENT	Case Management	Patent Prosecution	Deposition Preparation	IP Intelligence & Analytics (PatentSight, Iplytics, PatSeer 360 IP Intelligence)	Patent Risk Evaluation	Brand Development Strategies	Socializing & Networking
Ensures consistent management of all proposals and contracts. They develop specific	IP Disciplines	Strategic Scenario Planning	Negotiation Skills	IP Management Systems (IPfolio, CPA FoundationIP, Patricia® IP Management)	Patent Mining & Evaluation	Civic Engagement	Contract Analytics
standards for bidding and submission, contract negotiations and	Multi-Jurisdictional skills	Corporate Finance Knowledge	IP Protection & Docketing	Contract Analytics (ICM, Della AI, LinkSquares)	Contract Data Mining & Analytics	Commercial & Social Awareness	Mediation Skills
document management	Enterprise Resource Planning	Intellectual Property	Privacy Laws	Vendor Risk Management tools (Ivalua, Prevalent, ProcessUnity)	Letters Rogatory	Technological Adaptability	Statistical Modelling
	Corporate Project Plans	Contract Drafting	Patent Portfolios	Google Workspace	Data Analytics	Case Management Systems	IP Intelligence & Analytics
	Contract Management	Contracts Archiving	Legal Documents	Office Suit	Risk Management	IP Management Systems	IP Asset Management systems

Traditional & Emerging Functional Skills Dashboard: Traditional skills in Privacy & Compliance job roles are evolving with the adoption of digital platforms such as legal research, compliance software, risk assessment tools, virtual auditing; Business intelligence, virtualization strategies, agile practices, data analytics are some of the emerging skills



JOB FAMILIES	TRADITIONAL FUNCTIONAL SKILLS		TOOLS/ PLATFORMS	EMERGING FUNCTIONAL SKILLS		SKILLS	
	Taxation	Corporate Laws	QC Protocols	Legal Research (Case Text, Knomos, Ravel Law)	Data Protection Law	Quantitative Risk Management	Statistical Analysis
	Incorporate Compliance	Business Laws	Products Testing	Compliance Software (Ziflow, Skillcast)	Network Traffic	Performance Management	Continuous Audit Testing
PRIVACY & COMPLIANCE	Public Policy	Quality Assurance Standards	Governance Risk And Control Systems	Credentials Management Solutions (TLS, PKI, Secrets)	Business Intelligence	Transactions Monitoring solutions	Technological Adaptability
Coordinate the operation of companies and organizations in order to ensure that they comply with government	Traditional Privacy and Data Protection Law	Litigation and Arbitration	Product & Privacy Compliance	Risk Assessment Tools (FMEA, SpiraPlan)	Perception Management	Incident Management	Regulatory Intelligence & Policy Tracking
regulations, are implemented and well documented, performing occasional internal	strategic Scenario Planning	Relevant Product knowledge	Data Protection Protocols	Virtual Auditing Practices (Gensuite Audit Management)	Cloud Based Regulatory Information Management	Operational Risk and Fraud Analytics	Technical Communication
reviews, and identifying compliance problems that call for formal attention.	Compliance Programs	Compliance System Evaluation	Compliance Documentation & Reporting	Compliance Monitoring tools (Westlaw, Bloomberg Vault)	APEC Data Collection	Virtualization Strategies	Modern Privacy and Data Protection Essentials
	Online Privacy	Drafting Exclusivity Agreements	Customs And Internal Audits	Office Suite	International Law And Convention	Agile Methodologies	Mobile & Cloud Computing knowledge
	Security	Drafting Confidential Agreements	Supply Chain	Google Workspace	Data Analytics	Corrective Action Plans	Process Enhancement

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Legal Concepts	Legal Administration	Legal Predictive Analytics	Legal Research	Legal Technology	
Courses Introduction to Legal Concepts Udemy Essential Elements of Legal System Udemy Public Interest Litigation & Writ Petitions Udemy Corporate & Business Law Udemy	Courses Effective Legal Office Administration Udemy Legal Support & Office Skils: Become a Legal Secretary Udemy Introduction to Data Entry Administrator Training Course Udemy Legal Research 101: Online Resources Udemy	Courses Implementing eDiscovery in SharePoint: The Complete Course Udemy Big data and legal Coursera Learning Legal Data Science: An Introductory Course on Legal Data Science in R. Data Science for Lawyers	Courses Learn Legal Research Udemy Legal Research 101: Primary Authorities Udemy Legal Research 101: Secondary Authority Udemy	Courses Legal Document Automation with Docassemble Udemy Mastering Excel 2016 for Lawyers Training Tutorial Udemy Technology & Innovation for Legal Professionals Udemy	
50 Hrs	30 Hrs	30 Hrs	20 Hrs	30 Hrs	
Estimated Time for Course Completion	For	undational - Intermediate Prof 3 Month – 3.5 Months (160 Hrs)	-		
	Online Certifications		Sample Projects	s	
Certified Le	egal Assistant (CLA)	Assisting a	Assisting a law firm with incorporating a company in another province		
	Projects, Cert	ification Preparation and Exan	n Time : 100 Hrs		
		Job Ready Proficiency 5 Months – 5.5 Months (260 Hrs)*			

Learning Path Analysis – Legal Specialist: 5 Unique skill modules namely Legal Concepts, Legal Administration, Legal

Predictive Analytics, Legal Research and Legal Technology have been identified for foundational to intermediate

proficiency for Legal Specialist

Notes: Skill level data has been extracted from DRAUP Reskill Navigator. The time durations mentioned are based on preliminary analysis considering 50 hours of dedicated learning per month, subject to change upon deeper analysis

Reskilling Propensity Analysis – Litigation Roles: Apart from adjacent Legal roles like Compliance Manager, Administrative Assistant. TA Specialist can be upskilled to Litigation Roles; Professionals with Customer Service, HR, Accounting, Taxing, Administration, Public Relations, Procurement, Quality background can be reskilled to Litigation Roles



Starting Roles	Legal Assistant	Legal Specialist	Legal Counsel
Administrative Assistant	8.1	7.7	7.5
Compliance Manager	7.2	7.6	8.1
Talent Acquisition Specialist	7.4	7.6	7.3
Corporate Governance Analyst	7.8	7.5	6.8
Customer Service Specialist	7.6	7.9	6.6
Compliance Analyst	7.3	7.5	7.0
Customer Service Manager	7.3	7.5	6.8
Human Resources Specialist	7.0	7.3	7.2
Administrative Manager	6.9	7.2	7.0
Fraud Intelligence Analyst	6.6	6.4	6.0
Recruiting Coordinator	6.2	6.5	6.2
Accounting Analyst	6.5	6.1	6.2
Accounts Receivable Specialist	6.3	6.5	6.0
Human Resources Manager	5.7	5.9	7.2
Tax Accountant	6.5	6.1	6.1
Marketing Associate	6.4	6.3	5.9
Quality Assurance Consultant	6.0	6.3	6.3
Market Research Analyst	6.2	6.4	5.8
Copywriter	6.1	5.7	6.5
Public Relations Manager	5.0	5.8	6.7
Tax Analyst	5.9	5.5	6.0
Contract Manager	4.8	5.9	6.7
Procurement Specialist	5.2	5.7	5.7
Audit Manager	3.2	4.5	6.4
Employee Relations Manager	2.4	4.7	6.8

RPI Range >6.5 -Upskilling

>4.5 -Reskilling <4.5 - Not Feasible

Learning Path Analysis – Contract Specialist: 5 Unique skill modules namely Legal Services & Research, Contract Management, Contract Administration, Contract Analytics, Vendor Management have been identified for foundational to intermediate proficiency for Contract Specialist



Legal Services & Research	Contract Management	Contract Administration	Contract Analytics	Vendor Management		
Courses Learn Legal Research Udemy Legal Research 101: Primary Authorities Udemy Effective Legal Office Administration Udemy	Courses Contract Management : Specific Contract Clause Study Udemy Corporate and Business Law Udemy Complete Contract Management Bootcamp 2021: Zero to Hero Udemy Contract Management: Managing Contractual Risks Udemy	Courses FIDIC (1999) Master Course - Drafting Particular Conditions Udemy Contract Basics: Beginner's Guide Udemy Contracts Bottom Line, Claims Universe & Disputes Resolution Udemy	Courses Introduction to Contract Management Udemy Contracts, Delays and Claims with Primavera P6 Udemy Home Business: The Complete CPA Marketing Course Udemy	Courses ServiceNow Vendor Risk Management Udemy Part 3/4- Document Control - Vendor Documentation Udemy		
40 Hrs	40 Hrs	30 Hrs	45 Hrs	15 Hrs		
Estimated Time for Course Completion	Four	ndational - Intermediate Profi 3 Months – 3.5 Months (170 Hrs)				
	Online Certifications		Sample Projects			
	sional Contract Manager (CPCM) tract Management Association		Reviewing a shareholder's agr	reement		
Projects, Certification Preparation and Exam Time : 100 Hrs						
Job Ready Proficiency 5 Months – 5.5 Months (270 Hrs)*						

Notes: Skill level data has been extracted from DRAUP Reskill Navigator. The time durations mentioned are based on preliminary analysis considering 50 hours of dedicated learning per month, subject to change upon deeper analysis

Reskilling Propensity Analysis – Contract Management Roles: Apart from adjacent Legal roles like Compliance Analyst, Administrative Assistant can be upskilled to Contract Management Roles; Professionals with Procurement, Operations, Planning, Supply Chain, HR, Customer Service, Quality background can be reskilled to Contract Management Roles



Starting Roles	Contract Analyst	Contract Specialist	Contract Manager
Compliance Analyst	8.1	7.5	7.5
Administrative Assistant	7.7	7.5	7.4
Legal Assistant	7.8	7.5	7.3
Compliance Manager	6.5	7.5	8.0
Corporate Governance Analyst	7.5	7.2	6.8
Procurement Specialist	7.1	7.3	6.9
Customer Service Specialist	6.2	6.5	6.7
Operations Manager	5.9	6.5	7.0
Procurement Manager	5.9	6.5	7.0
Planning Analyst	6.8	6.6	5.7
Human Resources Specialist	6.0	6.5	6.5
Pricing Analyst	6.7	6.5	5.8
Supply Chain Manager	5.5	6.1	7.0
Financial Analyst	6.6	6.3	5.6
Customer Service Manager	5.8	6.0	6.7
Quality Manager	5.3	5.9	6.9
Planning Manager	5.3	5.9	6.9
Account Manager	5.4	6.0	6.5
Business Development Manager	5.4	6.0	6.5
Human Resources Manager	5.2	5.9	6.7
Account Executive	5.9	6.5	5.2
Sales Manager	5.1	5.7	6.2
Talent Acquisition Specialist	5.1	5.7	6.2
Administrative Manager	5.1	5.7	6.2
Pricing Manager	4.3	5.2	5.7

RPI >6.5 - Value >4.5 - Not Reskilling Feasible



Legal Services & Research	Financial Compliance	Regulatory Compliance	Compliance Monitoring	Risk Management		
Courses Learn Legal Research Udemy Legal Research 101: Primary Authorities Udemy Effective Legal Office Administration Udemy	Courses Financial Management Udemy Managing Financial Reporting, Operating, and Compliance Risk Udemy	Courses Regulatory Requirements Udemy Compliance Training for Managers Udemy Practical Approach to Corporate Compliance Udemy	Courses Technology and Innovation for Legal Professionals Udemy Monitoring and Evaluation Udemy Courses For Global Content Compliance Training Skillsoft	Courses Introduction to Compliance Risk Management Udemy COSO 2013 Risk Assessment Compliance Udemy The Compliance Risk Management Course for Professionals Udemy		
50 Hrs	20 Hrs	45 Hrs	35 Hrs	30 Hrs		
Estimated Time for Course Completion	Four	ndational - Intermediate Profi 3.5 Months – 4 Months (180 Hrs	-			
	Online Certifications		Sample Projects			
	cate In Compliance Compliance Association	Drafting terms	Drafting terms & conditions and a privacy policy for a corporation's website			
Projects, Certification Preparation and Exam Time: 100 Hrs						
Job Ready Proficiency 5.5 Months – 6 Months (280 Hrs)						

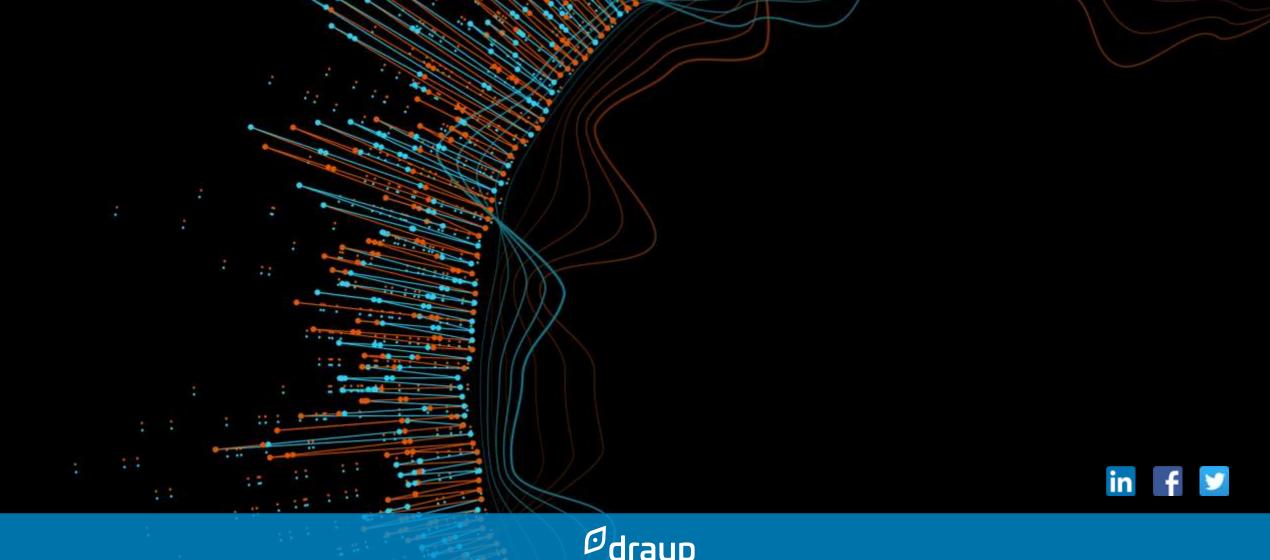
Notes: Skill level data has been extracted from DRAUP Reskill Navigator. The time durations mentioned are based on preliminary analysis considering 50 hours of dedicated learning per month, subject to change upon deeper analysis

Reskilling Propensity Analysis – Compliance Roles: Apart from adjacent Legal roles like Legal Counsel, Administrative Assistant can be upskilled to Compliance Roles; Professionals with Supply Chain, Market Research, Procurement, Quality, Product Specialization, Analytics, HR, Operations background can be reskilled to Compliance Roles



Starting Roles	Compliance Analyst	Compliance Specialist	Compliance Manager
Legal Counsel	6.8	7.6	8.7
Contract Manager	6.5	7.6	7.9
Administrative Assistant	7.7	7.1	7.0
Legal Assistant	7.5	7.2	7.1
Supply Chain Manager	6.0	6.6	7.6
Market Research Analyst	7.3	6.5	6.1
Procurement Specialist	6.3	6.8	6.5
Quality Assurance Consultant	5.9	6.7	6.9
Product Specialist	6.4	6.6	6.5
Data Analyst	7.4	6.5	5.5
Business Analyst	6.9	6.5	6.0
Fraud Intelligence Analyst	7.3	6.5	5.6
Tax Analyst	7.0	6.4	5.9
Financial Analyst	7.1	6.3	5.8
Human Resources Manager	5.2	6.5	7.0
Human Resources Specialist	5.4	6.5	6.5
Pricing Analyst	6.5	6.2	5.6
Operations Manager	5.5	5.7	6.8
Administrative Manager	5.8	5.7	6.5
Account Executive	5.6	6.5	5.9
Customer Service Manager	5.3	6.0	6.6
Talent Acquisition Specialist	5.1	5.9	6.0
Operational Risk Manager	4.3	5.6	6.7
Employee Relations Manager	4.2	5.4	6.6
Customer Service Specialist	4.5	5.7	5.8

RPI >6.5 - <4.5 - Not Reskilling Feasible





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